



Community Resiliency Investment

Crown Land Wildfire Risk Reduction Program

2021 BC Community Forest Association Economic Recovery Initiative

Program Guide

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INTRODUCTION

The mandate of the [Community Resiliency Investment](#) program is to reduce wildfire risk and increase community resiliency to wildfires across BC. The Crown Land Wildfire Risk Reduction (CLWRR) component of CRI supports treatments on provincial crown land that are associated with areas of higher wildfire risk, near communities, and critical infrastructure. The WRR funding is implemented by the provincial government, in partnership with First Nations, local governments, forest licensees and other stakeholders and partners.

Community forests (CFs)¹, represented by the B.C. Community Forest Association (BCCFA), are key partners in the management of forested land near communities, and deliver many projects through B.C. government and associated programs such as WRR, Forest Enhancement Society (FES) and the Land Based Investment Strategy (LBIS). CFs have played an important role as proponents of historic and current fuel management treatments. CFs continue to have a key role to play in advocating for communities and providing local knowledge, expertise and implementation capacity for fuel management.

Overall coordination of CLWRR will continue to be driven by the BC Wildfire Service, with support from the local Resource Districts. Collaboration directly with the CFs and through the BC Community Forest Association will help ensure the interests and priorities of associated communities and community forests are understood and incorporated into the program.

CFA Economic Recovery Initiative

The Province of BC has identified wildfire risk reduction through community forests as a mechanism through which employment can be generated as a part of Covid-19 economic recovery. These economic recovery dollars will be allocated through the [Crown Land Wildfire Risk Reduction \(CLWRR\)](#) stream of the Community Resiliency Investment (CRI) program, and coordinated by the BC Community Forest Association (BCCFA).

As part of the Covid-19 related Economic Recovery Plan, the CL WRR program was expanded for both 1) the remaining 2020-21 provincial government fiscal year and 2) into fiscal year 2021/22. The BCWS, working in partnership with the BCCFA is seeking new opportunities for CL WRR projects for up to approximately \$5 million. The BCCFA is facilitating conversations with CFs regarding potential projects and supporting the administration of the funds.

¹ Community forest agreement holders.

Given the addition of economic recovery dollars, CFs are now able to utilize the associated funds in two different ways. See Appendix 1 for a detailed summary of the eligibility and prioritization criteria for the two components of the WRR funding.

Stream 1 – Economic Recovery WRR dollars that have been directed to the WRR program that will be coordinated by the BCCFA. Funds have been allocated to create or stimulate employment opportunities in rural communities. Proposed projects will undergo a streamlined BCWS internal review process including Resource District engagement prior to project approval.

Stream 2 – “Standard” WRR process that is continuing to be planned and directed by the Natural Resource Districts. For more Information please go to Appendix 2.

1. ELIGIBLE APPLICANTS

Eligible Applicants are:

- Community forest agreement tenure holders in BC.

Eligible applicants may submit one application per intake.

2. ELIGIBLE PROJECTS AND EVALUATION CRITERIA

Eligible projects are:

- related to WRR planning, prescriptions and treatments;
- create employment opportunities in communities;
- are located on **provincial** crown land; primarily within the community forest boundary;
- completed within one year of project approval; and
- consistent with the CL WRR Program standards which are available on the [BCWS Tools for Fuel Management](#) website.
- larger scale fuel break and prescribed fire projects outside of the CRI CL WRR Economic Recovery Initiative are to be discussed with Fire Centre and/or District WRR.

Priority will then be given to projects based on the prioritization criteria outlined in Table 1 as well as the core priorities of the overall WRR program as outlined on pages 5 to 7 of the [CL WRR Planning Guide 2020_2021](#).

Project evaluation and prioritization criteria will include the following:

- Creation of employment opportunities **within the community**;
- [WUI Risk Class](#) of the proposed project area;
- Reduction of wildlife risk to critical infrastructure and community watersheds;
- Where there is a component of merchantable timber, priority may be given to lower value stands which could include stands that have become lower value due the complexity and/or the amount of fuel required to be removed;
- Operational projects that can be implemented (i.e. First Nation engagement has been completed, authorizations/approvals are in place, and contractors available);

- Cost effectiveness;
- Support biomass utilization.
- **Includes First Nations involvement/collaboration**
 - This is broadly defined as there several ways in which First Nations are involved in community forest management. The BCCFA promotes forest management that respects First Nations rights and cultural values, and fosters understanding and cooperation between Indigenous and non-Indigenous communities. First Nations involvement in community forests initiatives takes many forms, for example:
 - The community forest agreement is held by a First Nation or a partnership involving one or more First Nations;
 - There is designated First Nation representation on the board;
 - There are employment contracts with First Nations;
 - The project involves cooperative planning with local First Nations;
 - A Memorandum of Understanding with local First Nations is in place;
 - Capacity building such as training and education is part of the initiative;
 - Other.

As the program develops, eligibility, scope of work, and the overall process will be improved. Updates to this information will be communicated as needed.

Innovative Projects for future intakes

The BCCFA, along with BCWS, is anticipating that additional WRR funding will be made available past 2021. For both fuel management related activities as well as other types of projects. As a result, the BCCFA is requesting CF managers consider additional FireSmart related projects that would be valuable to CFs and communities. Although these projects, not related to fuel management, are not currently eligible under the WRR program, expanded eligibility is expected in the future and so preliminary project ideas are being solicited.

Potential project ideas include but are not limited to:

1. Operational wildfire trials, research or adaptive management projects,
2. Monitoring program development & implementation,
3. FireSmart related training, or
4. Additional projects related to the full range of FireSmart disciplines
(<https://firesmartcanada.ca/resources>)

3. ELIGIBLE & INELIGIBLE COSTS & ACTIVITIES

Eligible Costs & Activities

Eligible costs are direct costs that are approved by the Evaluation Committee, properly and reasonably incurred, and paid by the applicant to carry out eligible activities. Eligible costs can only be incurred from the date of project approval until the final report is submitted.

Eligible activities must be cost-effective and may include:

- Fuel management planning, prescriptions

- Prescription development/update: activities including site evaluation, including field reconnaissance, wildfire threat assessment plots (if applicable), data collection and the evaluation of site access, lay out and traversing of proposed areas for treatments and preparation of all report requirements, including maps, and spatial data.
- Operational fuel management projects
 - Pre-treatment activities: activities required to obtain authorizations, danger tree assessments, notification to First Nations and stakeholders and public engagement activities.
 - Treatments: pruning, thinning, tree falling, brushing, grazing, debris management (e.g. pile and burning) and/or reforestation.
 - Post-treatment activities: completion of post treatment data collection, signage and post treatment report and preparation of all final report requirements, including maps, spatial data and metadata, including a post treatment report.
- In addition, when prescribed fire is undertaken as a fuel management activity for community wildfire risk reduction, the following costs and activities are eligible:
 - Burn preparation activities including fire weather index monitoring, public notification and preparing black lines. Note: pre-burn costs are eligible costs if no burn window is achieved.
 - Burn day activities including spot forecasts, equipment set up and transport (may include aerial ignition) and traffic control.
 - Post-burn activities including surveys, mop up and final reporting.
 - i. A budget estimate based on mop-up requirements within the approved burn plan should be included. Where an increased level of mop up (i.e. 100%) is required as indicated by the Burn Boss, in consultation with BCWS, include a contingency cost estimate as a separate budget line item in preparation of potentially dynamic mop up conditions.

The following expenditures are also eligible provided that they relate directly to the eligible activities identified above:

- Incremental applicant staff and administration costs not related to normal (non incremental) operational costs (e.g. Cutting Permit).
- Consultant costs.
- Public information costs including post treatment signage (in alignment with [BCWS key messaging](#)).
- Costs per area treated; (prescription, operation treatment).

Ineligible Costs & Activities

- Costs committed to meet objectives outside of CRI CL WRR Economic Recovery Criteria.
- Expenses or costs paid or committed to by others.
- Costs that are considered tenure obligations as the cost allowance from the IAM and CAM (ex. any third-party requirements to address hazard abatement under the *Wildfire Act*).
- Costs that are incurred prior to receiving project approval.
- Any activity that is not directly connected to activities approved in the application by the Evaluation Committee (BCWS_CFA) is not eligible for funding.
- Purchase of tools (e.g. hand saws, loppers) or purchase of machinery, equipment and/or livestock for grazing.

- Work undertaken by FLNRORD, including prescribed fire staff support.

Any activity that is not outlined above or is not directly connected to activities approved in the application by the Evaluation Committee is not eligible for grant funding. This includes:

- Purchase of major capital items;
- Routine or ongoing operating costs (i.e. heating and lighting; security; software subscriptions or other subscription fees);
- Costs related to developing or submitting the application package.

4. GRANT APPROVAL MAXIMUM

The BCCFA Economic Recovery Initiative can contribute a maximum of 100% of the cost of eligible activities.

To ensure transparency and accountability in the expenditure of public funds, all other grant contributions for eligible portions of the project must be declared and, depending on the total value, may decrease the value of the grant.

5. APPLICATION REQUIREMENTS & PROCESS

Required Application Contents

All applicants are required to submit:

If engagement with local WRR at the Resource District or contacts at the Fire Centre has already happened for your proposed projects, please include this information in your submission.

- Completed Application Form/Excel.
- Detailed budget for each component identified in the application and/or subsequent work plan post approval (at the discretion of the Evaluation Committee). This must clearly identify the funding request, applicant contribution, and/or other grant funding.
- Provide a cost estimate to enable evaluation of cost-effectiveness treatments. See list below:
 - Pruning
 - Thinning / Tree Falling
 - Debris mgmt. including associated costs of increased fibre utilization
- Provide the estimated economic value of the stand and the supporting rationale.
- Clearly demonstrate that the proposed activity costs do not include legal tenure obligations and recognized costs in the IAM and CAM.
- Include the fuel management prescription and a map that clearly defines the area of the proposed activities (prescription map is fine), particularly if project include treatment areas.
 - Incremental costs for amending WRR plans and/or prescriptions to meet fuel management. Prescription Guidance 2020 is also eligible for funding.
- Provide rationale that demonstrates and ensures that project activities will occur within the proposed timelines;
- Confirm any First Nation consultation and authorization requirements with local Land Managers.

6. REVIEW OF APPLICATIONS

The Evaluation Committee will perform an initial review of applications to ensure the required application elements have been submitted and to ensure that basic eligibility criteria have been met. The Evaluation Committee will request additional information to support the applications as needed. Only complete application packages will be reviewed.

The Evaluation Committee will assess all eligible applications as per the evaluation criteria outlined in section 4 Eligible Projects and Evaluation Criteria. Funding decisions will be made on a provincial priority basis.

All application materials will be shared with the Province of BC

7. GRANT MANAGEMENT & APPLICANT RESPONSIBILITIES

Grants are awarded to eligible applicants only and, as such, the applicant is responsible for completion of the project as approved and for meeting reporting requirements.

Applicants are also responsible for proper fiscal management, including maintaining acceptable accounting records for the project. The BCCFA reserves the right to audit these records.

Notice of Funding Decision

All Applicants will receive written notice, by e-mail, of funding decisions. Successful Applicants will receive an Approval Agreement, which will include the terms and conditions of any grant that is awarded, and that is required to be signed and returned to the BCCFA.

Submission of Work Plan

Successful Applicants with signed Approval Agreement Letters will be required to submit workplans with milestones, deliverables and budgets. Grants are paid at the completion of designated milestones.

Submission of Work Plan and Payment Schedule

Successful Applicants with signed Approval Agreement Letters will be required to submit work plans with milestones, deliverables and budgets for approval by the BCCFA or its designate.

Designated milestone payments will be made in accordance with the work plan up to a maximum of 75% of the total approved grant. The remaining balance will be paid at the completion of the project and only when final report requirements have been met.

Changes to Approved Funded Project/Work Plan

Approved funded projects as identified in the Approval Agreement are not transferable to other projects. Any changes to the approved work plans must be approved by the Evaluation Committee or its designate.

To propose changes to an approved work plan, approved applicants are required to submit:

- Revised work plan including updated milestones, updated budget.
- Written rationale for proposed changes to activities and/or expenditures.
- Other information may be required.

Applicants are responsible for any costs above the approved funded project unless a revised workplan is submitted and approved prior to work being undertaken.

Extensions to Project End Date

All approved activities are required to be completed within one year of approval. An extension beyond this date may be requested in writing and is subject to approval by the Evaluation Committee. Only exceptional circumstances will be considered for approval.

8. FINAL REPORT REQUIREMENTS & PROCESS

All funded activities must be completed within one year of notification of funding approval and the final report is due within 30 days of project completion.

Applicants are required to submit an electronic copy of the complete final report, including the following:

- Summary of Job Creation by person day per project in the following categories:
 - Planning/Prescription
 - Treatment – Manual
 - Treatment - Mechanical
- Completed Final Report Form
- Financial Summary – Total Funded Project allocation and financial summary of expenses.
- Project performance report with a description of the accomplishments/success of the project; challenges faced, and solutions found, information on results (negative or positive) that were not anticipated, and lessons learned.
- Copies of any training or capacity building materials that were produced with grant funding.
- Photos and/or media directly related to the funded project.
- Any additional information reasonably requested by the BCCFA.

Submission of Final Reports

All final reports should be submitted to the BC Community Forest Association:

E-mail: jgunter@bccfa.ca

Mail: Jennifer Gunter, Executive Director
BC Community Forest Association
130 Government Street
Victoria, BC V8V 2K7

All final report materials will be shared with the Province of BC.

9. AUDITS AND SITE INSPECTIONS

Funding recipients may be subject to audit or site inspections at any time during the term of the funding agreement and for up to three years following the distribution of the funds to the recipient in order for the BCCFA to examine project progress and confirm documentation. This may include site visits during or post operations from FLNRORD staff as part of overall proposal coordination and effectiveness evaluation.

10. EVENTS AND COMMUNICATIONS

The funding agreement may require the following:

- Consent for the BCCFA and/or FLNRORD to publish project details in reports and in promotion (on websites and in public Audit materials); and
- The BCCFA and, as appropriate, the Government of B.C. be acknowledged in project communications, events, and signage.

11. ADDITIONAL INFORMATION

For enquiries about the application process or general enquiries about the program, please contact:

Jennifer Gunter, BC Community Forests Association, jgunter@bccfa.ca

Phone: 250-384-4110

Appendix 1 - Summary of WRR Project Eligibility and Prioritization Criteria for Community Forests

Criteria	Standard WRR (via Resource Districts)	Economic Recovery WRR (via BCCFA)
ELIGIBILITY CRITERIA (All eligibility criteria must be met.)		
1. Fuel Management Treatments around communities and infrastructure - (planning, prescription, treatment)	Yes	Yes
2. Wildland Urban Interface Risk Classes (RCs) (or equivalent justification including plans/analysis and supported by BCWS)	RC 1 and 2 Only (or equivalent)	RC 1 to 5 (or equivalent)
3. Provincial Crown Land	Yes	Yes
PRIORITIZATION CRITERIA (contribute to ranking of projects)		
4. Create employment opportunities - (Number of jobs)	X	X
5. Includes First Nations involvement/collaboration.	X	X
6. Project targets Higher WUI Risk Classes (WUI Risk Classes 3-5 are permissible with sufficient rationale)	X	X
7. "Shovel Ready Projects" and more likely to be completed promptly (Milestones: "Completed by March 31, 2021" and "Completed by Nov 30, 2021")	X	X
8. Authorizations/approvals and/or Land manager consent has been given	X	X
9. Improve egress/evacuation for remote communities	X	X
10. Identified and Supported in Communities (via CWPP, CWRMP, Wildfire Risk Management Plan, or other form)	X	X
11. Maximize funding linkages (i.e. FESBC, FCI, ER, etc.)	X	X
12. Incorporates planning for and implementing prescribed fire.	X	X
13. Includes biomass/fibre utilization (avoids burning of debris, mechanical and/or hand treatments)	X	X
14. Project has been discussed with BCWS or FLNORD staff	X	X
15. Building upon landscape level fuel modifications (beyond 2km of WUI, associated with planned fuel break supported by the BCWS)		X
16. Continuation of Previously Completed or Ongoing Work (Including maintenance of previous work)		X
17. Reduces risks and/or improves resiliency of Community and/or Domestic consumption Watersheds.		X

Appendix 2 - Stream 2 – CRI CL WRR Project Planning for 2021-2022

The ongoing CL WRR component (different from the Economic Recovery Plan related funds outlined above) provides up to \$20 million per year targeting fuel treatments in areas of higher wildfire risk near communities. Funding is implemented by government, through Regional Operations, Mtn. Resorts Branch and BC Parks. **New for 2021-2022, will include a delivery option for area-based tenures through a third-party agency under the same government contract as Forest for Tomorrow (currently PwC).**

Planning for 2021-2022 has just begun and an updated CL WRR Planning Guide will be available by the end of October 2020 to support CFs engagement in the planning process. Past communications to CFs have suggested the importance of proactive engagement with your district WRR representative/Integrated Investment Specialist to ensure CF related projects are being considered. This direction to CFs remains.

Annual Operating Plans are being developed by the Natural Resource Districts in coordination with Fire Centres, and would include eligible CF areas, and are targeted for submission to the CL WRR program January 31st, 2021. Please reach out to your contacts in the Natural Resource Districts or the Fire Centre for more information.

Coordination between the two types of WRR funding will be facilitated where fitting, by the BCWS.

Appendix 3 - Planning Information to Support CF Engagement in WRR

BCWS has built several tools to support CFA's in planning for engagement in the CL WRR. [The Provincial Strategic Threat Assessment \(PSTA\)](#), along with the [Wildland Urban Interface \(WUI\) Risk Class](#) data is available along with the CFA boundaries and completed fuel treatments (where data has been provided) at the following FTP location. There are 41 Community Forests overlapping with WUI RC 1 and 2 polygons with greater than 73,000 hectares of PSTA high and extreme threat (See Appendix 1 for a list of identified areas).

1. CFA map,
2. WUI RC KMZs zip package
3. CFA KMZ

<ftp://ftp.for.gov.bc.ca/HPR/external/outgoing/HQ/FuelsManagement/PSTA/CommunityForestAssociation>

As mentioned, the overlaps with RC1 and 2 polygons would make projects potentially eligible for the standard CL WRR program being delivered through the Natural Resource Districts/Fire Centres. At this time, and through the Economic Recovery Plan, additional projects may also be eligible (outside of these core Risk Class 1 and 2 areas).

Appendix 4 - Areas of Risk Class 1 and 2 in BC Community Forests

Note that the Economic Recovery funds are not limited to these areas.

Community Forest and WUI Risk Class 1 And 2 Polygon	Area of PSTA RC 1 and 2 (High and Extreme) (ha)
100 MILE DEVELOPMENT CORPORATION	5,376
100 Mile House	5,119
Bridge Lake_247	257
BABINE LAKE COMMUNITY FOREST SOCIETY	1,774
Granisle	1,239
Topley Landing	535
BELLA COOLA RESOURCE SOCIETY	434
Firvale	434
BURNS LAKE COMMUNITY FOREST LTD.	1,064
François Lake	657
Sheraton	408
CASCADE LOWER CANYON COMMUNITY FOREST	4,642
Dogwood Valley	1,288
Hope	2,712
Sunshine Valley	508
Yale	134
CHEAKAMUS COMMUNITY FOREST	5,597
Garibaldi	698
Whistler	4,899
CHERRY RIDGE MANAGEMENT COMMITTEE	626
Cherryville_145	626
CHINOOK COMFOR LIMITED	1,614
François Lake	545
Grassy Plains	153
Ootsa Lake	353
Sheraton	419
Takysie Lake	144
CLINTON & DISTRICT COMMUNITY FOREST OF BC	172
Jesmond	172
CRESTON VALLEY FOREST CORPORATION	545
Kitchener	545
DUNGATE COMMUNITY FOREST	174
Houston_388	174
DUNSTER COMMUNITY FOREST	385
Dunster	385

Community Forest and WUI Risk Class 1 And 2 Polygon	Area of PSTA RC 1 and 2 (High and Extreme) (ha)
ENIYUD COMMUNITY FORESTS LTD.	2,388
Chilanko Forks	108
Puntzi Lake 2	652
Tatla Lake	1353
T̓i Deldel	274
ESK'ETEMC	4,114
141 Mile House	1,038
Alkali Lake	219
Loon Lake 10	2,377
Springhouse	164
Williams Lake	317
HARROP-PROCTER COMMUNITY	488
Kaslo	488
KASLO AND DISTRICT COMMUNITY FOREST SOCIETY	3,366
Birchdale	318
Kaslo	2,069
Meadow Creek	979
KENKEKNEM FOREST TENURES LTD.	1,955
Canim Lake	1,955
KHOWUTZUN FOREST SERVICES	63
Lake Cowichan	63
LAKE BABINE NATION	384
Fort Babine	384
LAKE BABINE NATION FORESTRY LTD.	2,130
Ne-Tsaw-Greece 10	199
Pendleton Bay	1,073
Topley Landing	858
LIKELY XATS'ULL COMMUNITY FOREST LTD.	1,119
Likely_303	80
Likely_309	1,039
LITTLE PRAIRIE COMMUNITY FOREST INC.	763
Chetwynd	763
LOGAN LAKE COMMUNITY FOREST CORPORATION	1,824
Lac Le Jeune_166	781
Logan Lake_160	1,043
LOWER NORTH THOMPSON COMMUNITY FOREST SOCIETY	800
North Thompson 1_234	800

Community Forest and WUI Risk Class 1 And 2 Polygon	Area of PSTA RC 1 and 2 (High and Extreme) (ha)
LOWER SIMILKAMEEN COMMUNITY FORESTS	31
Ashnola 10	31
MONASHEE COMMUNITY FOREST LLP	431
Vernon	431
NAKUSP & AREA COMMUNITY FOREST (2013) INC.	275
Galena Bay	56
Summit Lake	219
NK'MIP FORESTRY CORPORATION	1,438
Bridesville	823
Kettle Valley	137
Mount Baldy	477
NUXALK FORESTRY	328
Firvale	328
OBO FOREST MANAGEMENT GP LTD.	1,149
Fort Ware	1,149
SLOCAN INTEGRAL FORESTRY COOPERATIVE	1,975
Appledale	1,889
New Denver	87
STELLAT'EN DUCHUN FORESTRY INC.	1,084
Endako	231
Fraser Lake	45
Glenannan_356	399
Savory_363	409
TUMBLER RIDGE COMMUNITY FOREST CORP.	1,470
Tumbler Ridge_422	1,470
VALEMOUNT COMMUNITY FOREST COMPANY LTD.	2,204
Tête Jaune Cache	149
Valemount	2,055
VERMILION FORKS COMMUNITY FOREST CORPORATION	2,654
Princeton	622
Tulameen	2,032
WELLS GRAY COMMUNITY FOREST CORP	1,907
Clearwater	1,907
WELLS-BARKERVILLE COMMUNITY FOREST LTD.	375
Wells_322	375

Community Forest and WUI Risk Class 1 And 2 Polygon	Area of PSTA RC 1 and 2 (High and Extreme) (ha)
WEST BOUNDARY COMMUNITY FOREST INC	2,459
Eholt_30	303
Grand Forks	45
Greenwood	1,270
Kettle Valley	335
Midway	105
Zamora	402
WESTBANK FIRST NATION	7,996
Kelowna	7,996
WETZIN'KWA COMMUNITY FOREST CORPORATION	1,810
Smithers	1,810
WL COMMUNITY FOREST LIMITED PARTNERSHIP	2,441
Big Lake Ranch	499
Williams Lake	1,942
XAXLI'P COMMUNITY FOREST CORPORATION	1,443
Lillooet	1,443
Grand Total	73,269